

London Borough of Barnet

Cabinet Forward Plan (Key Decision Schedule) 2023-2024

The Cabinet currently consists of the following members of the London Borough of Barnet:

Councillor Barry Rawlings Leader of the Council and Cabinet Member - Resources and Effective Council

Councillor Ross Houston Deputy Leader and Cabinet Member - Homes and Regeneration

Councillor Paul Edwards Cabinet Member – Adults and Social Care

Councillor Ammar Naqvi Cabinet Member – Culture, Leisure, Arts and Sports

Councillor Anne Clarke Cabinet Member – Community Wealth Building

Councillor Sara Conway Cabinet Member – Community Safety and Participation

Councillor Pauline Coakley Webb Cabinet Member – Family Friendly Barnet Councillor Alison Moore Cabinet Member – Health and Wellbeing

Councillor Alan Schneiderman Cabinet Member – Environment and Climate Change

Councillor Zahra Beg Cabinet Member – Equalities, Voluntary and Community Sector

This is a list of Key Decisions which the Authority proposes to take at forthcoming Cabinet meetings. The Cabinet agenda containing all the reports being considered will be published 5 clear days before the meeting.

Advanced Notice of Executive Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by Cabinet. Details of the decisions to be taken at forthcoming meetings of the Cabinet are detailed in the table below.

Definition of a Key Decisions

A Key Decision relates to those executive decisions which are likely to:

- i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; a decision is considered significant if it exceeds an expenditure or savings in revenue of £500,000 and capital of £1 million.
- ii) be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Notice of Intention to Conduct Business in Private

The Council is required to give at least 28 clear days' notice if **Cabinet wishes to hold any of the meeting in private**. Any person can make representations to the Cabinet if they believe the decision should instead be made in the public Cabinet meeting by emailing governanceservice@barnet.gov.uk

Urgency

If, due to reasons of urgency, a Key Decision must be taken where 28 days' notice have not been given a notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution must be followed.

Subject	Summary of Decision	Cabinet Member and Lead Officer	Public, Part Exempt or Private	Key – Yes / No	Additional documents to be submitted; and / or Any Consultation to be undertaken				
Special Cabinet	Special Cabinet Meeting - 6 December 2023 (Notice published on 7 November 2023)								
Brent Cross Plot 1 investment strategy	To agree the principles and key elements of a proposal for the provision of short-term funding, to facilitate delivery of Plot 1 at BXT and thereby secure the commitment of a major academic institution for the Borough subject to Full Council agreeing the requirement amendments to the Treasury Management Strategy. And to delegate authority to the Chief Executive in consultation with the Cabinet Member for Homes and Regeneration to approve the next (second) phase proposal of Brent Cross and subsequent plot drawdown subject to Full Council agreeing the requirement amendments to the Treasury Management Strategy.	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration Deputy Chief Executive	Part-Exempt	Yes	Report and relevant appendices				
12 December 20)23								
Business Planning 2024- 2030 and In- Year Budget	Note the updated Medium Term Financial Strategy (MTFS) 2024- 2030	Councillor Barry Rawlings, Leader of the Council and Cabinet Member	Public	Yes	Chief Finance Officer Report: 2024-2030 MTFS and 2023/24 In-year budget management				

Management 2023/24	Approve that the savings proposals set out in the report, subject to consultation and equalities impact assessment, come back to Cabinet on 6th February 2024 for referral to Full Council on 27th February 2024 for final approval of the 2024/25 budget including Council Tax. Approve delegation to the S151 officer to make changes to the MTFS in relation to the Eight Authority Business Rates Pool and the 2024/25 Local Government Finance Settlement expected in December 23. Approve 2023/24 In-year Budget Management: bad debt write offs, in-year budget virement and changes to the capital programme.	for Resources & Effective Council Executive Director Strategy & Resources			
Outturn, Quarter 1 and Mid-year Treasury Management Strategy and Performance Update 2023- 24	That Cabinet notes and makes any further recommendations to Full Council on the updates on treasury management performance through the first half of 2023/24, presenting data at three points in time as comparators. These are 2022/23 outturn (31 March 2023), end of quarter one (30 June 2023) and the mid-year point (30 September 2023).	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Executive Director of Strategy & Resources (Section 151 Officer)	Public	Yes	Appendix A – Summary of changed in capital programme

The strategies set out in the **Treasury Management Strategy** approved by Council on the 28 February 2023 remain in place and there have been no breaches of strategy in relation to debt or investments. However, we are recommending that both the Operational Boundary and the Authorised Limit are increased to reflect expected borrowing requirements through 23/24, which have increased significantly since the Authorised Limit was set in February 2023. In the six months to 30 September 2023, £45m of PWLB borrowing has been taken to support the HRA and £15m for the General Fund. This was based on a need identified within the HRA capital expenditure plans and affordability is documented in the HRA 30-year business plan. This report sets out the expected borrowing plans for the second half of 23/24 within the context of the Council's capital programme approved at September 2023 Cabinet and expected use of reserves

through 23/24 based on forecast outturn as at Q2. After factoring expected use of reserves and increases to capital expenditure expected over 23/24, the treasury team would now expect to borrow a further £228m over the remainder of 2023/24, taking the council's external borrowing to £975m, which requires a revision to the Authorised Limit for total debt. The Authorised Limit was set at £920m for total external debt and other longterm liabilities over the period 23/24 and this report sets out the reasons for the recommended increase to £1,259m to reflect updated data around use of reserves and the capital programme. Note that the Operational Boundary and Authorised Limit are not, in themselves, an indication of the sustainability or viability of the capital programme. They are, rather, operational indicators for the treasury team to ensure that any borrowing requirements are consistent with the capital programme. This report confirms continued adherence to the investment strategy agreed in the 2023/24

	Treasury Management Strategy Statement (TMSS) and confirms the treasury team continue to operate within the bounds of the counterparty criteria and agreed processes set out in the TMSS.				
Annual Procurement Forward Plan [APFP] 2024- 25	Approval of the Annual Procurement Forward Plan 2024-25 to enable commencement of procurement activity in accordance with the Council's Contract Procedure Rules, subject to confirmation of continued requirement, available budget, and any additional approvals required under the Council's Constitution.	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Deputy Chief Executive Interim Assistant Director (Commercial & Procurement)	Public	Yes	APFP 2024-25 appendix
Equalities Annual Report 2023	To approve the Annual Equalities Report 2023 and its subsequent publication on the Council's website.	Councillor Zahra Beg, Cabinet Member for Equalities, Voluntary & Community Sector Executive Director of Children's and Family Services Executive Director of Strategy & Resources	Public	No	Annual Equalities Report 2023

		Strategy Manager			
Placement Sufficiency Strategy 2023- 2027	The placement sufficiency strategy outlines how we will deliver a placement offer that secures sufficient accommodation, for children and young people in our care and our care experienced young people, which is in the right place, at the right time and of high quality. It assesses the projections of need for this cohort in Barnet, and how we will ensure that we are prepared to address these needs in ways that encourage the most positive outcomes for them. A decision is sought to approve the consultation process of this draft strategy.	Councillor Pauline Coakley Webb - Cabinet Member for Family friendly Barnet Director of Children's Social Care	Public	Yes	
Borough of Sanctuary Strategy	Approval of the Strategy	Councillor Zahra Beg, Cabinet Member for Equalities, Voluntary & Community Sector Executive Director of Strategy & Resources Strategy Officer Assistant Director,	Public	No	Borough of Sanctuary Strategy

		Strategy, Engagement and Communications Head of Strategy and Community Participation Corporate Strategy Manager			
Integrated Community Equipment — Direct award service provision to the London Consortium via a waiver of the contract procedure rules	To note decision made under delegated powers	Councillor Paul Edwards, Cabinet Member for Adult Social Care Executive Director – Adults and Health Head of Commissioning for Older Adults & Integrated Care Health & Social Care Commissioner	Public	No	The London Consortium service provider was required to demonstrate their compliance with the Equality Act 2010 as part of the tender process. An Equalities Impact Assessment is not required.
Sales Strategy Approval for 23 Freehold Properties in Burnt Oak	Approval to proceed with sales process for the freeholds on Burnt Oak Broadway and Watling Avenue, to include: - Appointment of sales	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration	Part-Exempt	Yes	

	agent/auctioneer; - Marketing of freeholds, and delegate authority to Deputy Chief Executive or Director (as appropriate to decision level) to enter into all legal documents required to conclude sales at acceptable price levels, these will include: - Appointment of HBPL as lawyer; - Appointment of 'tbc' as sales agent/auctioneer; - Sales contracts for individual properties.	Assistant Director – Estates and Decarbonisation			
Small Sites Programme - Nightingale Nursery	A proposal to deem the site at 23 Victoria Road, Barnet, EN4 9PH, formerly known as Nightingale Nursery, surplus to requirements, and seeks approval to bring the site forward for residential development under the Small Sites Modular programme	Councillor Ross Houston – Deputy Leader, Cabinet Member for Homes and Regeneration Assistant Director of Development Delivery	Public	Yes	Site plan and public report
Selective Licensing Phase 2 Consultation Feedback	This report is to advise Cabinet of the outcome of the public consultation into the proposed designation of a second Phase of Selective Licensing for private	Councillor Ross Houston – Deputy Leader, Cabinet Member for Homes and	Part-Exempt	Yes	Appendix A – Schedule of consultation activity and coverage Appendix B – Summary of Consultation Report

	rented properties in ten wards. It highlights the key issues raised and outlines changes to the proposed scheme in response to comments received. The report seeks approval from Cabinet to proceed with making the selective licensing designation appended to the report and seeking confirmation from the Secretary of State, but only once officers and the Portfolio Holder are satisfied that there is sufficient evidence of the successful implementation of Phase 1 of Selective Licensing and that the proposed scheme can be adequately resourced. This is anticipated to be no sooner than the end of 2024.	Regeneration Deputy Chief Executive			Appendix C – Council response to issues raised in the consultation. Appendix D – Summary of proposed changes to consultation proposals Appendix E – Final proposed conditions for licenced properties Appendix F – Final proposed fees for selective licensing Appendix G – Objectives, targets, and reporting timetable for the proposed scheme Appendix H – Draft designation for selective licensing Phase 2 Appendix I – Communications plan Appendix J – Summary of the Equalities Impact Assessment
Additional HMO Licensing Scheme 2022- 27 - Year One Review	This report is to advise Cabinet of the findings of the first-year review of the Additional Licensing Scheme for Houses in Multiple Occupation. The report provides data relating to objectives and targets as approved by the Housing and Growth Committee on 17th	Councillor Ross Houston – Deputy Leader, Cabinet Member for Homes and Regeneration Deputy Chief Executive	Public	Yes	Appendix A – Additional Licensing Scheme 2022- 27 - Year One Review

	February 2022. It reviews the performance of the scheme to date, looks at successes, and where objectives have not been met yet. It provides recommendations for approval by Cabinet to address those that have not been met.			
16 January 2024	4			
Chief Finance Officer Report - Financial Outturn 2023/24 M*		Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Executive Director Strategy & Resources	Yes	
Local Implementation Plan	Report setting out progress with the Local Implementation Plan (LiP) implementation during 23/24 and notification of programme for 2024/25	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change	Yes	
Brent Cross	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration	Yes	
Annual Report	This annual report on school	Councillor Pauline	Yes	

on School Funding	funding arrangements updates Cabinet on the school funding position in relation to Barnet schools.	Coakley Webb - Cabinet Member Family Friendly Barnet Finance Team			
Serious Violence Strategy	As part of the Police Crime Sentencing and Courts Act 2022's Serious Violence Duty requirements, Barnet is conducting a Serious Violence Duty Needs Assessment and producing a Serious Violence Duty Strategy. Barnet's Serious Violence Duty Strategy summarises key aspects of the Needs Assessment; local partnership arrangements to lead on delivery of the duty; areas of activity to prevent and reduce serious violence; and activity to engage with voluntary sector organisations, communities - including young people, as well as businesses.	Councillor Sara Conway – Cabinet Member Community Safety Participation Director Children's Social care		Yes	
Approval to undertake renewable energy procurement, through a long-term Power Purchase	To source energy from renewable assets, by jointly procuring a PPA, starting as soon as possible, with other London Councils N.B. PPAs come in different forms and shapes. The purpose	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council	Public	Yes	LBB has been working with a number of other London boroughs, advised by an independent renewable energy services provider, as well as an external advisor that LBB is in a strategic

Agreement
(PPA), in
partnership with
a number of
other, as yet
unconfirmed,
London
Councils.

of green Power Purchase Agreements (PPA) is that energy consumers secure longterm renewable energy supply, from a new renewable power development, along with the green certificates verifying the supply as renewable. In most cases, volumes and price for the renewable energy delivered is agreed and structured individually. There are two types of PPAs:

Physical PPAs represent a direct relationship between consumer and generator, and they imply that the latter will physically deliver the energy volume specified. A range of pricing mechanisms can be employed to optimize the value of the contract.

Virtual PPAs offer options to consumers regardless of geographical distance. In these Virtual PPAs, no physical energy exchange is involved (although an additional renewable power installation is still built) and comprises a contract for difference between spot and PPA price.

sustainability partnership with.

As a result, these councils have formed a group that will procure a single PPA and have agreed the proposed PPA contract duration, timing of PPA procurement, preferable volumes, contracting structures etc.

Internally we are consulting with Energy Resource Manager, Assistant Director for Estates and Decarbonisation, Procurement Partner and Sustainability Team.

Authorisation to proceed with procurement will enable communication with school, and Barnet Homes stakeholders who use existing energy arrangements through LBB and further engagement to promote the opportunity of accessing a PPA to be established.

	Both PPAs are a means of hedging against future spot price fluctuations. The procurement process will establish the most suitable for LBB at that time. The councils collaborating on the procurement are not yet confirmed, but they will be by the time the decision is presented to cabinet for approval.				
Community Participation Strategy – one year progress report	The CPS was published on 31 October 2022 and set out the council's proposals for engaging and involving communities more in our work, listening to residents and encouraging active citizenship. The strategy was a called for new ways of working and identified four 'pathfinder' projects that we would use to test and model these principles and approaches. It was agreed that we would report back after a year on what we have learned and the impact that this has made.	Councillor Sara Conway, Cabinet Member - Community Safety Participation Deputy Head of Strategy and Engagement	Public	No	The report will include details of widespread consultation and engagement through the delivery of the strategy
Sustainable Urban Drainage (SuDS) Strategy and	Approval and adoption of the SuDS Strategy and Highways SuDS programme for implementation	Councillor Alan, Schneiderman, Cabinet Member for Environment &	Public	Yes	Documents: SuDS Strategy and Highway SuDS programme

Highways SuDS programme		Climate Change Director of Highways and Transportation			Consultation: Flooding and Drainage Board
6 February 2024					
Business Planning 2024- 2030 and In- Year Budget Management 2023/24	To approve and recommend the Budget and Medium-Term Financial Strategy to Full Council on 27 Feb 2024. Approve 2023/24 In-year Budget Management: bad debt write offs, in-year budget virement and changes to the capital programme.	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council	Public	Yes	Chief Finance Officer Report: 2024-2030 MTFS and 2023/24 In-year budget management
Chief Finance Officer Report - Financial Outturn 2023/24 M*	Revenue and capital forecast outturn for the financial year 2023/24 as at M*	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council		Yes	
Investing in Barnet's Roads	Final report setting out the planned approach to the delivery of the Councils Network Recovery and Community Infrastructure Levy programme 2024/25	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	
Rent and Service Charges	Approval of proposed rents and service charges for council dwellings and rents for	Councillor Ross Houston, Deputy Leader and		Yes	

Review 2024/25	temporary accommodation	Cabinet Member for Homes & Regeneration		
Barnet Group Ltd Budget and Business Plan	To approve the budget and business plan of the Barnet Group Ltd	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration	Yes	
Brent Cross	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration	Yes	
Area Committee - NCIL Budget	For approval of budget allocations	Councillor Barry Rawlings, Leader and Cabinet Member for Resources & Effective Council (TBC)	Yes	
Street Scene Vehicle Washing Procurement	To approve the award of a contract for the supply of vehicle washing services	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change	Yes	
Street Scene Vehicle/Equipm ent Parts Procurement	To approve the award of a contract for the supply of vehicle and equipment parts	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change	Yes	

Street Scene Vehicle Hire Procurement	To approve the award of a contract for the supply of hire vehicle services	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	
Parking Enforcement Service Delivery	Approval of proposed future delivery model for Parking Enforcement services	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	
Corporate Parenting Strategy	In Barnet we want the same things for the children and young people in our care as any good parent would want for their child. Our vision is for all children and young people in Barnet to live their lives successfully with the right support. This Corporate Parenting Strategy supports this work, focusing on our responsibility for our children in care and care leavers.	Councillor Pauline Coakley Webb – Cabinet Member Family Friendly Barnet Director Children's Social care		Yes	
Equalities, Diversity and Inclusion Policy	To approve a new Equalities, Diversity and Inclusion Policy	Councillor Zahra Beg, Cabinet Member for Equalities, Voluntary & Community Sector Executive Director of Strategy & Resources Strategy Manager	Public	Yes	Report to Cabinet New EDI Policy State of the Borough Report Report on Resident Engagement

West Hendon Playing Fields (WHPF) – project update	Noting of project progress since the Sports Hub Masterplan was approved by Environment Committee in March 2020 and the Outline Business Case was approved by Policy & Resources Committee in June 2021.	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change Councillor Ammar Naqvi, Cabinet Member for Culture, Leisure, Arts & Sport Assistant Director Greenspaces & Leisure	Public	Yes	
Our Plan for Barnet – Delivery and Outcomes Framework, Q3 2023-24	To note the Delivery and Outcomes Framework.	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Transformation Director Head of Programmes, Performance and Risk	Public	No	
Brent Cross	Approvals relating to ongoing delivery of Brent Cross	Councillor Ross Houston, Deputy		Yes	

	Cricklewood Regeneration	Leader and Cabinet Member for Homes & Regeneration			
Barnet Homes Annual Delivery Plan 2024/25	Approval of the Barnet Homes delivery plan for 24/25	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	
16 April 2024					
Grahame Park North East Full Business Case	Approval of the Full Business Case	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	
Whitings Road and Moxon Street Full Business Case	Approval of the Full Business Case	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	
<u>Culture</u> <u>Strategy</u>	Approval of Strategy	Councillor Ammar Naqvi, Cabinet Member for Culture, Leisure, Arts & Sports		Yes	
Library Strategy	Approval of the process for a new strategy for the Library	Councillor Ammar Naqvi - Cabinet	Public	Yes	Draft Library Strategy

	Service in Barnet	Member - Culture, Leisure, Arts and Sports Executive Director Children's Services Head of Libraries		
Brent Cross	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration	Yes	
Education Standards Report	Barnet is well known for the quality of its schools and the diversity of its educational offer. The quality of Barnet's schools is a significant contributory factor to making the borough a popular and desirable place to live and supports our strategic drive to be the most family friendly borough in London. This report will provide information on validated results for 2022/23 assessments and national examinations.	Councillor Pauline Coakley Webb – Cabinet Member Family Friendly Barnet Chief Executive and Director of Education and Learning (BELS)	Yes	
14 May 2024				
Brent Cross	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and	Yes	

		Cabinet Member for Homes & Regeneration			
18 June 2024					
Our Plan for Barnet – Delivery and Outcomes Framework, Q4 2023-24	To note the Delivery and Outcomes Framework.	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Transformation Director Head of Programmes, Performance and Risk	Public	No	
Chief Finance Officer Report - Financial Outturn 2023/24 Q4	Revenue and capital forecast outturn for the financial year 2023/24 as at Q4	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council		Yes	
Brent Cross	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes &		Yes	

		Regeneration				
23 July 2024						

Subject	Summary of Decision	Cabinet Member and Lead Officer	Public, Part Exempt or	Key – Yes / No	Additional documents to be submitted; and / or
			Private		Any Consultation to be undertaken